



SHIVA GURUKUL INTERNATIONAL SCHOOL & CHARITABLE SOCIETY



Jhandutta Distt. Bilaspur (H.P)

Ph.No.01978 272500, Email Id: sgisjhandutta@gmail.com, Website: www.shivagurukul.com

Ref no: SGIS/DHE/2025/50

Date: 09/06/2025

SCHOOL MANAGING COMMITTEE

SHIVA GURUKUL INTERNATIONAL SCHOOL, JHANDUTTA

S.NO	NAME	DESIGNATION	ADDRESS	Occupation	MOBILE NO.
1	SH. DINESH KUMAR	CHAIRMAN	VILL. BADI BADWAR P.O & TEH -JHANDUTTA	CIVIL CONTRACTOR	7018331157
2	SH. PANKAJ KUMAR	MANAGER	VILL. BADI BADWAR P.O & TEH -JHANDUTTA	TRANSPORTER	9817369550
3	MS. DUNESH	MEMBER SECRETARY	SHIVA GURUKUL INTERNATIONAL SCHOOL, JHANDUTTA	PRINCIPAL SGIS JHANDUTTA	8627813132
4	SH. MUNISH KUMAR	TEACHER REPRESENTATIVE	VILL. KOTLU P.O & TEH -JHANDUTTA	TEACHER SGIS JHANDUTTA	8219473913
5	MS. NISHU BHARDWAJ	TEACHER REPRESENTATIVE	VILL. BALA P.O DAHAD TEH JHANDUTTA	TEACHER SGIS JHANDUTTA	9418177452
6	SH. SUNEEL KUMAR	PARENTS REPRESENTATIVE	VILL. BADI BADWAR P.O & TEH -JHANDUTTA	GOVT. TEACHER	9817064673
7	SH. SANJEEV MAHAJAN	PARENTS REPRESENTATIVE	VPO --JHANDUTTA TEH- JHANDUTTA	GOVT. CONTRACTOR	9816302464
8	SH. PRADEEP MAHAJAN	MEMBER	VPO --JHANDUTTA TEH- JHANDUTTA	Ret. GOVT. PRINCIPAL	9817644575
9	SH. PAWAN KUMAR	MEMBER	VPO --GEHRWIN TEH- JHANDUTTA	Ret. GOVT. PRINCIPAL	7018085091
10	Dr. YASPAL CHANDEL	MEMBER	VILL. CHOTI BILOUR P.O & TEH -JHANDUTTA	AMO HEALTH CENTER CHUMAN	9418156701
11	SH. SUNEEL THAKUR	MEMBER	VILL. BEHRAN P.O & TEH -JHANDUTTA	Advocate	9816429045
12	MS. PROMILA BASU	WOMAN REPRESENTATIVE	VILL. BEHNA BRAHMNA P.O & TEH - JHANDUTTA	Social Worker	8544760625
13	MS. KAMLESH KUMARI	WOMAN REPRESENTATIVE	VILL. BEHRAN P.O & TEH -JHANDUTTA	Social Worker	8736575889

17 June 2025
Principal
SG International School
Jhandutta
Distt. Bilaspur. (H.P.)

Shiva Gurukul International School & Charitable Society
Tehsil Road Jhandutta, P.O. Jhandutta Distt. Bilaspur -174031 (H.P)

Manager
Shiva Gurukul International
School Jhandutta
Distt. Bilaspur. (H.P.)

President
S.G.I.S. & Charitable Society
Jhandutta Distt. Bilaspur (H.P.)



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CONSTITUTION OF SCHOOL MANAGEMENT COMMITTEE (SMC)

1. DEFINITION OF SMC

SCHOOL MANAGEMENT COMMITTEE (SMC) is a Non-profitable, Non-political and Non-sectarian organization made up of Social Worker, Educationist, School Staff Parents and Guardian of Students which work to support the school in a wide variety of ways.

The function of SMC is not only to help/ support the school in the development of students but also to provide help/ support in the improvement and development of the school.

2. DEFINITION OF KEYWORDS

- Committee- Members of SMC are comprised of Social Worker, Educationist, School Staff, Parents and Guardian of **Shiva Gurukul International School Jhandutta Distt. Bilaspur (H.P.)**
- Members- Any/ All individuals who have been accepted and admitted by the Committee.

3. PREAMBLE

We desire to sustain the promotion and continuity of sound, meaningful and Qualitative education for the students of **Shiva Gurukul International School Jhandutta Distt. Bilaspur (H.P.)**. We, Social Worker, Educationist, School Staff, Parents and Guardian of the students hereby jointly and severally agree to constitute ourselves into an organization whose membership shall embrace

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Social Worker, Educationist, School Staff, Parents and Guardian of register pupils in **Shiva Gurukul International School, Jhandutta Distt. Bilaspur (H.P.)**

4. AIMS AND OBJECTIVES

The aims and objectives of the SMC shall be:

- To provide a platform for Social Worker, Educationist, School Staff, Parents and Guardian of the Students of **Shiva Gurukul International School Jhandutta Distt. Bilaspur (H.P.)** To meet, exchange, deeply analyze issues, make recommendations and effectively pursue the implementation of decisions on matters affecting education /learning.
- To foster mutual understanding. Harmonious relationship and cooperation among Social Worker, Educationist, School Staff, Parents and Guardian in the fulfilment of their common aim, the welfare of the school and pupils/students therein.
- To make for healthy understanding of the education policies and programs of the school and thus influence the same to create a suitable climate for reception of the same.

5. MEMBERSHIP OF SMC QUALIFICATION, ELIGIBILITY COMPOSITION OF SCHOOL MANAGEMENT COMMITTEE:

The management committee of a private unaided school shall consist of not more than twenty one members; However in case of senior secondary schools

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offering vocational subject additional member(s) (subject expert(s) as per subject offered may be appointed,

Subject to provisions of clause 8.1 and the total number of members specified in clause 8.2.1 of Affiliation by laws of CBSE 2018 , every management committee shall include the following namely-

- a) The Head of the school. S/he will be a Member Secretary of the School Management Committee;
- b) Two parents of students studying in the school. One father and one mother of students specifically in co-educational schools.
- c) Two teachers of the schools;
- d) Two other persons (of whom one shall be women); who are, or have been, teachers of any other school or of any college, to be nominated by the Trust/Society/Company;
- e) Two members to be nominated by the Board;
- f) The remaining members to be nominated or elected as the case may be, in accordance with the rules and regulations of the society/trust/Company running the school.
- g) Members may be nominated as per the conditions, if any, laid down in the 'No Objection Certificate'.
- h) At least fifty per cent members should be women.

a. The term of the members of the Management Committee shall be three years. A member can be re-nominated for another term but a member cannot remain in office for more than two consecutive terms except ex-officio members and the members of the Trust/Society/Company.

b. Powers and Functions of the School Management Committee

- i) It shall supervise the activities of the school for its smooth functioning.

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- ii) It will work according to the specific directions given by the Society/Trust/Company regarding admission policy. However, it shall ensure that admissions are made as per merit without discretion of gender, disability, religion, race, caste, creed and place of birth etc. strictly as per state policy.
- iii) It shall look into the welfare of the teachers and employees of the school.
- iv) It shall evolve both short-term and long-term plans for the improvement of the school.
- v) It shall make appointment of teachers and non-teaching staff.
- vi) It shall exercise financial powers beyond those delegated to the Principal within the budgetary provisions of the school.
- vii) It shall take stock of academic programmes and progress of the school without jeopardizing the academic freedom of Principal.
- viii) It shall guide the Principal in school management.
- ix) It shall ensure that the norms given in the Acts/Rules of the State/UT and of the CBSE regarding terms and conditions of service and other rules governing recognition/Affiliation of the school are strictly adhered to.
- x) It shall ensure that no financial irregularity is committed and no irregular procedure with regard to admission/examinations is adopted.
- xi) It shall approve the rates of Fees and other charges subject to the conditions laid down in Chapter-7.
- xii) It shall review the budget of the school presented by the Principal and forward the same to Society/Trust/Company for approval.
- xiii) It shall ensure the safety and security of children and staff of the school and give directions for improvement.
- xiv) It shall look into grievances of the teachers and staff in connection with their service conditions and pay etc. and dispose such grievances in accordance with applicable rules.

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xv) The School Management Committee will meet at least twice in an academic session.

c. Other Provisions

The provisions contained in Acts and Regulations of the Appropriate Government will prevail upon the provisions related to School Management Committee in these byelaws.

6. EXECUTIVE COMMITTEE

Some formation of Parents-Teacher's Association's Executive Committee would be as under:

School Management - Chairman

Member Secretary - Principal

Treasurer - Member of Society/Trust

Members - DEO, One Parents Ladies, One Parents Gents and two Teachers, Two Representatives of Society, Social Worker of Area, Educationist from Punjab, Teachers from other school etc.

17 June

Principal
SG International School
Jhandutta
Distt. Bilaspur. (H.P.)

Manager [Signature]
Shiva Gurukul International
School Jhandutta
Distt. Bilaspur. (H.P.)

[Signature]

President
S.G.I.S. & Charitable Society
Jhandutta Distt. Bilaspur (H.P.)

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